

Springdale Fire Department

Policy & Procedures Manual

Volume 3 – Training

Section 301 – General Training Procedures

301.2 – Company Level Training

Captains and Acting-Captains are responsible for the performance of assigned crews. Efficiency and safety increase with familiarity and task repetition. As supervisory agents of the department, Captains will provide training to help assure that assigned crew members are safe and efficient in all aspects of performance.

Training that occurs daily at the company level provides a foundational learning platform for all department members. Captains must continually be aware of the dynamic training needs of assigned company members. These needs are to be addressed through a perpetual series of drills conducted by or coordinated through the Captain or assigned Acting-Captain at each station.

With the exception of the Shift Commander and Fire Prevention Captain, line personnel are expected to participate in a minimum of two hours company level training per on duty shift. No more than one hour may be achieved by physical (exercise) training as addressed in Section 105 Health and Wellness. The balance should consist of a variety of cognitive knowledge and psychomotor skills demonstrations designed to provide a comprehensive review of Firefighter basics as well as Company, response district, and Springdale specific topics.

Captains will administer company training in a manner that meets the intent of this document and the needs of assigned personnel. Company training topics are left to the discretion of the Captain but will include, in each 12 calendar month cycle (January to January), the following essential topics:

Incident Command	Radio Communications	Fire Behavior
Firefighter Safety	Personal Protective Equipment	SCBA
Fire Extinguishers	Water Supply	Hose and Appliances
Fire Streams and Foam	Sprinkler and Alarm Systems	Building Construction
Ladders	Ropes and Knots	Search and Rescue
Forcible Entry	Ventilation	Fire Suppression
Salvage and Overhaul	Fire Cause Determination	Pre-incident Planning
RIT	Disaster/Large Incident Response	Haz-Mat/Terrorism

Documentation of company training activities is achieved by an entry in the FireHouse software system under the “training” module. This entry must include an accurate attendance roster and notes detailing drill content.

All drills are to be conducted safely in accordance with Section 201 Personnel Safety. Any questions or concerns regarding safety should be addressed with the Training Officer prior to the drill. When safety issues are identified during drills, training shall immediately be discontinued until such time as the issues can be corrected.

These expectations are a minimum and will not preclude a Firefighter’s participation in any other training related activity offered or assigned by a fire department officer.